

Office of HOD, Animation Department

Ref No.. NBSCFF/Ani./2020/02

Dated:-01-01-2020

Circular for the Meeting of BOS Department of Animation

To
All the Members
Board of Studies
Department of Animation
NBSCFF


Sir/Ma'am,

This is for the information of all the Faculty members of the Department of Animation that there will be a meeting of Board of Studies on 02-01-2020 at 11.00 a.m. in the HOD Animation, Department of Animation Swami Vivekanand Subharti University, Meerut.

AGENDA FOR PROPOSED BOARD OF STUDIES (BOS) MEETING

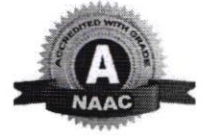
7. Confirmation of earlier Action Taken Report (ATR) of Department of Animation.
8. Practical assignments submission and display.
9. Proposed Examiner Panel for upcoming Practical Exams.
10. Subject allotment in Time Table will be prepared according to periods in UG to PG Courses of Animation.
11. Feedback form of stakeholder result discussion after analysis.
12. Organizing Social activities for awareness of the students .
13. Mentor-Mentee Strategies for slow learners and Advanced learners.

Agenda of the meeting is enclosed. Kindly make it convenient to attend the same.


Ms. Vidhi Khandelwal
Assistant Professor
Animation Department
NBSCFF,SVSU

Copy for the information and necessary action to :

Ms. Nalin Singh	Member
Mr. Geetansh Gupta	Subject Expert
Ms. Pragma Chauhan	Alumni



Office of the Animation

Ref. No: NBSCFF/2020/09

Dated : 02-01-2020

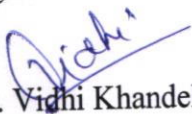
**Minutes of Meeting
Board of Studies- Department of Animation**

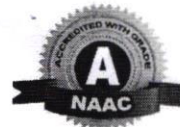
- Meeting of Board of Studies Department of Animation was held on 02-01-2020 in HOD office, Department of Animation
- All the members of Animation Departments are called at 11:00 Am. Following members were presents:

Ms. Vidhi Khandelwal	Chair Person
Mr. Geetansh Gupta	Subject Expert
Mr. Antriksh Chaudhary	Member
Ms. Pragya Chauhan	Alumni

- **Agenda: Confirmation of earlier BOS Minutes of Meeting Dated : 5-6-2019.**
Resolution : Discussed and confirmed. (Annexure-I)
- **Agenda : Confirmation of earlier Action Taken Report (ATR) of Department of Animation.**
Resolution : To Confirm in the meeting. (Annexure-II)
- **Agenda: Practical assignments submission and display.**
Resolution: Confirmed. (Annexure-III)
- **Agenda: Proposed Examiner Panel for upcoming Practical Exams.**
Resolution: Discussed and confirmed. (Annexure-IV)
- **Agenda: Subject allotment in Time Table will be prepared according to periods in UG to PG Courses of Animation.**
Resolution: Discussed and confirmed.
- **Agenda: Feedback form of stakeholder result discussion after analysis.**
Resolution: Discussed and confirmed.
- **Agenda: Organizing Social activities for awareness of the students.**
Resolution: This year department of Animation wants to organize social activity which should plan. (Annexure-V)
- **Agenda: Mentor-Mentee Strategies for slow learners and Advanced learners.**
Resolution: Deputation of mentors of the students so that student's holistic development can be done. In this regard strategies for slow learners and fast learners will decide.

Regards


Ms. Vidhi Khandelwal
Assistant Professor
Animation Department
NBSCFF,SVSU



Office of HOD, Animation Department

Ref. No: NBSCFF/2020/22

Dated : 21-03-2020

Action Taken Report of Board of Studies

The meeting of Board of Studies (BOS) was held on 02-01-2020 at 11:00 am. in the Department of Animation

The Actions that were taken after the meeting of Board of Studies are as follows-		Status of ATR
1	Academic calendar, teaching plans and plan of action were strictly followed by all faculty members.	Approved
2	A panel of external experts for practical even semester exams is discussed and finalized.	Send for Approval to COE
3	Time Table for the next Even Semester will be finalized.	Final and pasted in classes
4	After completion of the even semester exam feedback analysis report need to be discussed.	Approved
5	Mentor-mentee program was chalked out effectively in the academic year 2019-20.	Discussed and confirmed.
6	The slow learners and advanced learners were identified and conducted different activities for them by respective departments.	Approved and execute.
7	Soft skills programs and personality development, mock interview, group discussion and seminars were organized for the students.	Execute



Ms. Vidhi Khandelwal
Assistant Professor
Head, Animation Department
NBSCFF,SVSU